

2017 CME Supplementary Funding Application



MSPEI Member Name: _____

Postal Address: _____

Email: _____ Telephone: () _____

Signature: _____ Date: Day ____ Month ____ Year 2017

Amount Requested: _____ RECEIPT IS IN: ____ CANADIAN FUNDS ____ US FUNDS

Proof of Attendance included (when required)

Previous CME funding received in 2017: \$ _____ for _____

Application submitted via: Post Email Fax In-Person

<p>Please select your category of practice:</p> <p><input type="checkbox"/> Fee-for-Service and/or Contract</p> <p><input type="checkbox"/> Salaried</p> <p><input type="checkbox"/> Locum</p> <p><input type="checkbox"/> Sessional</p>	<p>Please select the CME activity for which you are seeking funding:</p> <p><input type="checkbox"/> Accredited CME Event</p> <p><input type="checkbox"/> Certification Examinations</p> <p><input type="checkbox"/> Professional Annual Meeting</p> <p><input type="checkbox"/> Home Centered CME</p> <p><input type="checkbox"/> Software</p>
---	--

Please submit application to:

CME Supplementary Funding Program

The Medical Society of PEI via:

Post: 2 Myrtle Street, Stratford PE, C1B 2W2, or

Fax: (902) 566-3934, or

Email: erica@mspei.org

2017 CME Supplementary Funding Application



Supplementary Funding Guidelines

The MSPEI CME (Continuing Medical Education) Supplementary Funding program subsidizes costs related to defined CME activities for eligible MSPEI members up to a maximum of \$2000 annually based on available funding.

Application Deadlines 2017:

Fee-for-service and contract physician applications are accepted up to January 31, 2018 of completed education/examination or purchase. Salaried physician applications are considered when funding remains past December 31; applications are accepted beginning January 1 to January 31, 2018.

REQUIRED DOCUMENTATION To expedite processing, please ensure all necessary documentation is included with the application as outlined below:

Registration for accredited courses or conferences A registration receipt and confirmation of obtained CME credits is required. Requests to consider applications without accreditation must be received in writing.

Registration for medical professional annual meetings offering CME Applications must include a registration receipt and information outlining the CME component and proof of attendance. If a registration fee was not applied, approved applicants will receive \$500. MSPEI and CMA Annual Meetings are excluded.

Home centered CME A receipt is required for the cost of programs approved by the College of Family Physicians of Canada, The American Academy of Family Physicians or an equivalent organization representing a specific specialty; associated hardware expenses (computers, etc.) will not be considered.

Software The cost of software required for CME will be considered if accompanied by a written description of the benefits specific to CME (e.g., Up-to-Date). Sales receipts for software must be dated to reflect a purchase within the CME fiscal year.

Certification Examinations If not otherwise funded, CCFP and specialty exams (i.e. ER certification within the CCFP) for practicing family physicians.

PAYMENT Approved applicants may receive up to \$2000 annually. Funds are limited and released to approved applicants according to the date application is received.

2017 CME Supplementary Funding Application



ELIGIBILITY

Applicants must be members of MSPEI in good standing:

1. Fee-for-service, Sessional and/or contract;
2. Salaried – contract CME funding must be exhausted prior to application;
3. Locum – if providing 6 or more months of service annually.

APPLICATION PROCESS To apply, please complete the attached application form must be received and include relevant documentation, as described. Applications are accepted by mail, fax, or electronically.

SUBMISSIONS

Please submit application to:

CME Supplementary Funding Program

The Medical Society of PEI via:

Post: 2 Myrtle Street, Stratford PE, C1B 2W2, or

Fax: (902) 566-3934, or

Email: erica@mspei.org

QUESTIONS

Please contact Heather Mullen at 902-368-7303 (ext. 103) or via email at heather@mspei.org

Applications from salaried physicians are received January 1 to February 31, 2018 dependent on available funds from the previous calendar year. To this end, notification will be made on the status of remaining Supplementary Funding. Applications are reviewed on a first-come, first-serve basis.

The Director of Physician Programs and Services reserves the right to determine the final outcome of each application.