

## Methods of Payment

**Note:**

In addition to your payment, please complete and return your Membership Form:

- By Mail to the Medical Society of PEI, 2 Myrtle Street, Stratford PE, C1B 2W2
- In person to the Medical Society of PEI, 2 Myrtle Street, Stratford PE, C1B 2W2
- By email: [admin@mspei.org](mailto:admin@mspei.org)
- By fax: 902-566-3934

**Methods of Payment:**

**Mail:**

- Make cheque payable to the Medical Society of PEI.
- Mail to: Medical Society of PEI, 2 Myrtle Street, Stratford, PE, C1B 2W2.

**Phone:**

- Unlike previous years, the 2.5% administration fee will **not** be added to credit card transactions.
- Phone 902-368-7303 (press 0) to pay with your credit card, between 8:30 a.m. to 4:30 p.m. Monday – Friday.
- Please leave a call back number if you receive our voicemail, as we will **not** be accepting credit card payments by voicemail or email.

**In person:**

- Unlike previous years, the 2.5% administration fee will **not** be added to credit card transactions.
- Options to pay in person include Cheque, Debit and Credit Card.
- Visit the MSPEI office between 8:30 a.m. to 4:30 p.m. Monday – Friday.

## MSPEI Membership Form

It is important to keep your contact information up-to-date to ensure you receive your MSPEI benefits. Please notify MSPEI throughout the year of any changes to your contact information as they occur. The Membership Form can be downloaded online [mspei.org/dues](http://mspei.org/dues).

**2017 Receipt and Membership Card**

We will issue a receipt by email upon receiving your Membership dues in full. MSPEI Membership cards will only be available by request.

**MSPEI Office Hours**

MSPEI Office hours are 8:30 a.m. to 4:30 p.m. Monday – Friday.

**Late Payment**

Failure to pay your dues results in MSPEI having to notify the College of Physicians and Surgeons of PEI (CPSPEI), as per the Medical Act, Part III, Section 25, and the CPSPEI Regulations, Section IX.